



Volleyball Coach
Job Description

DIVISION/DEPARTMENT: Athletics	DATE TO BE FILLED: Immediately
SALARY: Commensurate with experience	

SUMMARY

The Head Volleyball Coach is responsible for developing and administering a highly competitive volleyball program; abiding by College, HBCU Athletic Conference, and NAIA rules and regulations; and along with all other athletics personnel, working towards achieving the objectives of Intercollegiate Athletics. Work is performed under general supervision and performance evaluation is based upon completion of assignments and results obtained. The performance evaluation is conducted through the performance evaluation system and in accordance with Rust College Policies & Procedures.

RESPONSIBILITIES

Reports to: Director, Intercollegiate Athletics
Supervises: Graduate Assistant or Coach’s Assistant, Student Assistants

ESSENTIAL DUTIES -

- Coach, develop, and administer a highly competitive volleyball program.
- Manages all aspects of the team including practices, film analysis, equipment, facilities, travel, schedules, and competitions.
- Recruits and retains student-athletes who will be academically successful.
- Monitors and encourages student-athletes' academic progress and success to ensure continuing eligibility to participate in NAIA competition and to graduate.
- Provides oversight and assigns staff responsibilities to coordinate, monitor, and implement study hall.
- Directs and supervises the assistant volleyball coach, graduate assistants and/or coach’s assistants, and student assistants.
- Communicates and works directly with the sports medicine staff and sports performance staff in the design and execution of a scientific-based, sports-specific strength and conditioning program.
- Works with the Director of Athletics to annually determine the volleyball budget and be responsible for managing a fiscally sound budget.
- Responsible for volleyball roster management goals.
- Supports and participates in the department’s commitment to community service.
- Assists with marketing and promoting the volleyball program.
- Assists with executing a positive game day environment.
- Assists with fundraising and with establishing alumni relations.
- Commits to and is responsible for adhering to all rules and regulations set forth for the team, the department, the College, the HBCU Athletic Conference, and the NAIA with the utmost integrity.
- Works cooperatively with personnel in the Athletics department, attends department meetings and activities, and always represents the University positively when interacting with the community, alumni, other higher education institutions, high school and club coaches, media, and the public.
- Responsible for establishing job standards for subordinate staff and effectively evaluating staff under charge. The performance evaluation is conducted through the performance evaluation system and in accordance with the College Policies & Procedures.
- Attends seminars, conferences, and other professional development opportunities.
- Participates, as appointed, in Intercollegiate Athletics, University, state, regional, and national committees.
- Implements Athletics’ strategic plan as part of the Division of Student Engagement’s Strategic Plan in conjunction with the College’s strategic plan.
- Collaborates with other entities on campus.
- Performs other duties as requested.

QUALIFICATIONS CONT'D

A successful candidate demonstrates commitment to academic excellence and the ability to work effectively with many different constituencies. An advanced degree from an accredited university is required. The individual demonstrates integrity, drive, vision, and comprehensive communication skills. Significant successful experience in the administration of intercollegiate athletics or comparable managerial experience is preferred.

SPECIAL INFORMATION

The Federal Government requires that every individual hired since May 31, 1987, complete the I-9. This requirement is in response to the Immigration Reform and Control Act of 1986. Form I-9 has been developed to verify that persons are eligible to work in the United States.

ABOUT US

Rust College, located in Holly Springs, Mississippi, is a private, coeducational, four-year, residential, comprehensive Liberal Arts institution affiliated with the United Methodist Church. Founded in 1866, the college faculty, staff, and students have diverse social, cultural, ethnic, racial, and national backgrounds. The college is located 35 miles east of Memphis, TN, with forty-seven buildings on a one hundred twenty-six-acre campus. Often referred to as the "Citadel on the Hill," the campus and historic town provide the perfect backdrop for fulfilling the mission to equip and inspire students for excellence and service in their communities and throughout the world.

RUST COLLEGE IS AN EQUAL OPPORTUNITY\AFFIRMATIVE ACTION EMPLOYER

TO APPLY

Persons interested in the above position should submit a cover letter, resume, unofficial transcript of the highest educational level completed, and three references, including contact information, to careers@rustcollege.edu.

(Please put the job title in the subject line; you may attach your materials as Word or PDF documents).

Mrs. Angela Williams, HR Director
Rust College
150 Rust Avenue
Holly Springs, MS 38635

Closing Date:

Open Until Qualified Applicant is Found

Posting Date:

6/2024